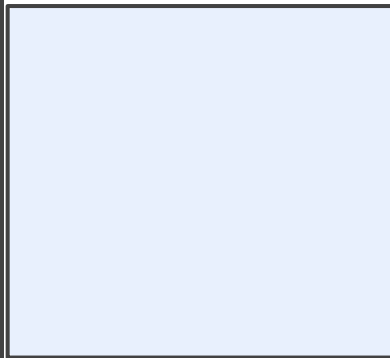




Risk Assessment

Title	Employee separation COVID 19		
Department	Assembly		
Risk Assessment No.	THX_RA_COV 001	Issue No.	1
Date of Assessment	08/04/2020	Review Date	Ongoing
Revision Details	Initial		
Assessment Lead	Health and Safety Manager		
Worker Participation	Group Leader		
Checked by	Health and Safety Administrator		
Approved by	Health and Safety Manager		



Hazard	Activity/Task	Hazard Description	Who can be harmed and how	Existing Controls & Relevant Comments	Initial Assessment		Corrective Action To Be Taken (Red/Amber)	Re-assessment after implementation		Further Action required	Date of Completion		
					L	S		Risk	Risk Level			L	S
1	Assembly operations	Spread of covid - 19 virus due to working too close to colleagues	Team members	None specific	4	5	20 High Risk	Mark out floor to denote, one way or keep to the left.	1	5	5 Low Risk	None	17/04/2020
2	Assembly operations	Spread of covid - 19 virus due to working too close to colleagues	Team members	None specific	4	5	20 High Risk	Minimise team members in each cell, max x 1 small qty cell, x 2 medium cell, x3 large cell.	1	5	5 Low Risk	None	17/04/2020
3	Carry out first off's	Spread of covid - 19 virus due to working too close to colleagues	Team members	None specific	4	5	20 High Risk	Team leaders to instruct operative to move out of the area during inspection, team leader to observe test procedure from safe distance.	1	5	5 Low Risk	None	17/04/2020
4	Clocking out	Spread of covid - 19 virus due to working too close to colleagues	Team members	None specific	4	5	20 High Risk	Draw up a rota to stagger clocking out times.	1	5	5 Low Risk	None	17/04/2020
5	Lunch/break times	Spread of covid - 19 virus due to working too close to colleagues	Team members	None specific	4	5	20 High Risk	Draw up a rota to stagger break times	1	5	5 Low Risk	None	17/04/2020

6	Assembly operations	Spread of covid - 19 virus due to working too close to colleagues	Team members	None specific	4	5	20 High Risk	Tool box talks to inform staff of risks (social distancing) and discipline if required.	1	5	5 Low Risk	None	17/04/2020
7	Assembly operations, dual lifting of heavy product	Spread of covid - 19 virus due to working too close to colleagues	Team members	None specific	4	5	20 High Risk	Procedure to denote masks and safety goggles must be worn.	1	5	5 Low Risk	None	17/04/2020
<u>HSE guide to controlling risk</u>					http://www.hse.gov.uk/pubns/indg163.pdf								